## CHECK LIST FOR THE INSTALLATION OF SWIMMING POOLS AND SPAS

THIS CHECKLIST IS INTENDED TO ASSIST YOU IN KNOWING WHAT THIS OFFICE NEEDS BEFORE WE CAN ISSUE A PERMIT(S) FOR THE INSTALLATION OF SWIMMING POOLS, SPAS, AND HOT TUBS.

THE DEFINITION OF AN, ABOVE-GROUND/ON-GROUND POOL, IN-GROUND POOL, HOT TUB OR A SPA IS AS FOLLOWS: **(TAKEN FROM THE 2009 MICHIGAN RESIDENTIAL CODE)**

**"ANY STRUCTURE INTENDED FOR SWIMMING OR RECREATIONAL BATHING THAT CONTAINS WATER OVER 24 INCHES (610MM) DEEP. THIS INCLUDES IN-GROUND, ABOVE-GROUND AND ON-GROUND SWIMMING POOLS, HOT TUBS AND SPAS."**

YOU MUST SUPPLY THIS OFFICE WITH ALL OF THE FOLLOWING:

A. **SITE PLAN W/ZONING APPLICATION:** Show all lot lines and all buildings on the property. Show the desired location of the pool, spa or hot tub and show the distance between all buildings and between the buildings and the pool, spa or hot tub and the distance between all buildings, the pool, spa or hot tub and the property lines. (OR PROVIDE ZONING APPROVAL FROM DESIGNATED SOURCE)

B. **THE POOL MANUFACTURERS INSTALLATION INSTRUCTIONS FOR YOUR PROJECT.**

C. **ALL POOLS** require a building permit to assure compliance with the code for installation as well as other code requirements for safety such as fencing.

D. **ALL** underground and most aboveground pools, spas and hot tubs will require an electrical permit.

E. **ALL POOLS** that are heated will require a mechanical permit.

AFTER ALL THE ABOVE INFORMATION HAS BEEN GIVEN TO THIS OFFICE, A PLAN REVIEW WILL BE DEVELOPED FOR YOUR INSTALLATION AND GIVEN TO THE BUILDING PERMIT APPLICANT AS A GUIDELINE FOR THE INSTALLATION OF YOUR POOL, SPA OR HOT-TUB.

COST OF PERMITS IS DETERMINED AS TO THE NUMBER OF INSPECTIONS THAT WILL HAVE TO OCCUR FOR YOUR PARTICULAR JOB. THE ESTIMATE OF COSTS IS AS FOLLOWS:..

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| BUILDING PERMITS: | TWO INSPECTIONS (IN GROUND) | $184.00 |
| | ONE INSPECTION (ABOVE GROUND) | 92.00 |
| PLAN REVIEW: | | 50.00 |
| ELECTRICAL PERMITS: | ONE INSPECTION | 92.00 |
| | TWO INSPECTIONS | 184.00 |
| MECHANICAL PERMITS: | ONE INSPECTION | 92.00 |
| | TWO INSPECTIONS | 184.00 |
| ZONING PERMIT: | | 92.00 |

WE HOPE THIS WILL HELP YOU IN THE COMPLETION OF YOUR PROJECT AND WE LOOK FORWARD TO ASSISTING YOU.